

Minutes

North Dakota Association for Lifelong Learning-Board

Thursday, December 9, 2010
Edgewood Vista Village, Bismarck, ND

CALL TO ORDER: President, Deb Sisco, called the meeting to order at 9:35 a.m. The Board members present were: Deb Sisco, Terry Bohan, John Lynch, Sandy Wollan, Nola Storm, Margaret Olheiser. Others present were Valerie Fischer, G. David Massey and Rose Kreitingner. Deb asked John Lynch to be the parliamentarian. Margaret volunteered to be the substitute secretary—Sandy LaRocque resigned because of health reasons.

Copies of the September meeting minutes were given to Board members to review. Terry Bohan made a motion to accept the minutes, Margaret seconded the motion. Motion carried.

John distributed the financial report. He also provided the fall conference income and expenditure report—Following balances were reported as of December 7, 2010

Checking account: \$3,014.20,

Money market \$10,103.55 and

Money market (Scholarship account) \$2,152.65.

All NDALL members have paid their conference fees. After all the bills were paid the conference budget balance was \$3,158.42

COMMITTEE REPORTS:

Membership Committee—Nola Storm (Chair): Deb will set up a listserv for NDALL. Nola will use it to distribute membership information to the members. Deb and Nola will manage the account and when Deb's term as president ends, Terry will take her place. Those managing the account need to have a sendit e-mail. David suggested having one person in charge of the account. Valerie commented that members could use the listserv to ask questions and get help from other members—

John made a motion and Margaret seconded it for Deb to set up the listserv to distribute information to the membership. The NDALL President and Membership Chair will maintain the account. Motion carried.

Legislative/Bylaws Committee—Sandy Wollan (Chair): The Bismarck ALC is moving to the Bismarck State College campus over Christmas break and will be ready to help with legislative activities.

Valerie and David commented on the talking points members should have with their area legislators. These talking points include:

- ✓ Sharing information with legislators
- ✓ Infrastructure concerns
- ✓ Distances some adults have to travel to access adult education services—
- ✓ there is support from school districts for night-time adult education classes

Centers should include local statistics and local needs when visiting with their legislators. A timeline for contacting them depends on if they're new or "seasoned" legislators. David feels the

best place to contact legislators is at local informational meetings. The key is to share with them the information they need to know—bill number, bill status, what it says and action requested. Put this information on paper and give it to the legislators at the meeting. When there is a hearing on a bill, the action is posted overnight on the Legislative Council's home page. Hearings are scheduled the Friday before; hearings for education bills are usually held Tuesday, Wednesday or Thursday mornings. At the last session, \$1.8 million was requested for adult education; about \$900,000 was awarded.

Funding Goals: 1) improve infrastructure, 2) add satellite sites, 3) stay open 12 months, 4) enhance professional development and 5) prepare for the new GED test series

David explained the budget building process. The governor's office issues the guidelines for the agencies to follow in building their budgets. There are 12 items in DPI's budget and adult education is ranked number 3 in priority. Valerie provided justification for the adult ed. Budget priority. However, it was not included in the new governor's budget. Now the challenge is to get it back into the budget through the legislative process.

Discussion followed about a proposed change in the school dropout age and definition of truancy. An interesting statistic is how many 16-18-year-olds earn GED diplomas as well as how many 16-21-year-olds earn GED diplomas. We are supportive of students staying in school. However, it is better that they're at an ALC if they're not in a k-12 school.

Awards and Scholarship Committee—Margaret Olheiser (Chair): Nothing to report. When the listserv is setup, award nomination forms will be posted.

MVAEA Rep—Rose Kreitinger: MVAEA Leadership Academy will be held April 7-8 in South Sioux City. The registration fee is \$75/ person \$60 for 3 or more from same organization. It will be held at the Marina Inn. Room rates are \$67 per night.

Valerie suggested that NDALL pay registration fees to help with costs for Board members interested in attending the training. This will be addressed at the next Board meeting.

OLD BUSINESS: none

NEW BUSINESS:

Appointment of new Secretary: David Massey volunteered to fill in as secretary until the general membership meeting in the fall when a new secretary can be elected. Rose Kreitinger made a motion to appoint David Massey as acting secretary, Nola Storm seconded the motion. Motion carried.

New organizations joining NDALL:

- ✓ Alternative high schools
- ✓ Job Corps
- ✓ Community Education

The GED instructors at the Burdick Job Corps in Minot are interested in joining NDALL. Deb has invited them and provided them with information about the Association. There are about 5 or 6 instructors.

Terry is an alternative high school administrator in Grand Forks and shared the interest that group has in becoming part of NDALL. They've been looking to form a group to provide networking

opportunities for them. They're also interested in joining NDALL. There could be 50 to 100 potential members. The next meeting of alternative high school principals is in Minot in late April. Terry will follow-up on this effort. Nola will generate a membership form to be used for new members.

2010 Fall Conference Evaluations: Overall, conference evaluation results were very good. A goal for the 2011 conference is to provide conference information early.

2011 Fall Conference Planning:

Next Fall conference will be held at Bismarck Radisson/Ramkota on September 21-23. ???

Rose reported that MVAEA would like to hold a joint conference next Fall with ND. Further information is needed to consider this proposal. Rose will bring more info. for next meeting. Rose also informed the board members that ND needs to nominate a person for MVAEA President elect position. Action deferred until next meeting.

2011 Conference Planning: David reported that a professional Development Committee has been established. The Committee members are:

Jennifer Kraft- Minot

Mary Schaefer-Fargo

Laurel Kaae-Williston

Tammy Barstad- Bismarck

Sandy LaRocque- Belcourt

The committee has met via conference call. Fall conference 2010 survey suggested possible topics for next year. They are

1. generational differences
2. ESL/ELL needs to be an emphasis along with instruction.
3. A directors' breakout session was also requested.

The committee is studying possible topics. Their goal is to have planning completed by May. David observed that many things went well last year. We will build on those and improve those that need attention.

NDALL 2010 Committees:

Deb Sisco suggested that each committee should select their committee members.

The goals and duties of each committee are spelled out in the bylaws and tie in with membership booklet. Each committee should identify their committee outcomes.

Preparation for Legislative Session:

Legislative Committee Sandy Wollan (Chair). David volunteered to work with Sandy and assist during the legislative session. Additional information about the legislative planning will be sent to members when available.

NDALL and goals/activities for 2011:

Deb asked the Committee chairs to set up time lines for their committees and submit to her. 2011

NDALL board meeting dates—Deb proposed having quarterly Board meetings. An IVN meeting will be tried for March 2011.

NDALL Board meeting agendas and minutes will be posted on the website.

State Office Report:

Valerie has completed ALC monitoring except for one site—weather has been an issue. The Wahpeton ALC has moved to NDSCS; the k-12 district is still the fiscal agent. The annual report for SIMS will be submitted soon—December 10th was the deadline for Centers to submit final follow-up data. Next year SIMS will be replaced with a new data collection system. Possibly LACES. It has been approved by the “Feds”. It is scheduled to be up by July 1, 2011 and will include the NRS changes announced earlier this year and distributed to all Centers. March/April is targeted for training.

Board meeting adjourned at 2:10 p.m. CST